

**HIS HIGHNESS PRINCE AGA KHAN SHIA IMAMI ISMAILI
CONCILIATION AND ARBITRATION BOARD**

SUBMISSION FOR MEDIATION

Section I. Basic Information about the Parties

Applicant Name: _____
Address: _____
Phone No.(s) _____
E-mail: _____

Respondent Name: _____
Address: _____
Phone No.(s) _____
E-mail: _____

Section II: Nature of Dispute

- (a) General nature of the dispute

- (b) Particulars of pending litigation, if any (please attach copies of relevant documents)

Section III: General Information for the Mediator

- (a) Please provide any additional information for the mediator.

- (b) What is your preferred language?

- (c) How were you referred to CAB (if applicable)?

- (d) Have you previously or currently received assistance from another Ismaili institution?
If yes, please specify:

**HIS HIGHNESS PRINCE AGA KHAN SHIA IMAMI ISMAILI
CONCILIATION AND ARBITRATION BOARD**

Section IV: Acknowledgement

NOTE: If you have any questions about this portion of the form, please speak to a member of the Conciliation and Arbitration Board.

In consideration of the Conciliation and Arbitration Board acting as a mediator, I acknowledge that:

- (a) I have voluntarily submitted the above dispute to the Conciliation and Arbitration Board for mediation;
- (b) All information and documents received by the mediator while serving in that capacity shall be confidential and the mediator shall not be compelled to divulge such information or to testify in regard to the mediation in any adversarial or judicial proceeding;
- (c) I will maintain the confidentiality of the mediation and will not rely on it or introduce it as evidence in any adversarial, judicial or other proceeding including any:
 - i) View(s) expressed or suggestion(s) made by any party with respect to a possible settlement of the dispute;
 - ii) Admission(s) made by a party in the course of the mediation proceedings;
 - iii) Proposal(s) made or view(s) expressed by the mediator; or
 - iv) Willingness by a party to accept a proposal for settlement during mediation;
- (d) The mediator will not act as a representative or counsel of a party in any judicial or adversarial proceeding involving this dispute;
- (e) I have been counseled to seek independent legal or professional advice on matters involving technical knowledge or special expertise;
- (f) During the course of this mediation, I will stay any legal proceedings involving this dispute but may take necessary actions to ensure that any legal claims I have are not time-barred;
- (g) Any statements, opinions, or views expressed by the mediator are made without the intent that they will be relied upon by the parties, and I waive any claim against the mediator or the Conciliation and Arbitration Board for these statements, opinions, or views.
- (h) By checking the box below, I agree to be contacted by the mediator, after the conclusion of the mediation, to do a follow-up assessment. I also agree to be contacted by a member of the Conciliation and Arbitration Board to provide feedback on the mediation process for evaluation purposes.

**HIS HIGHNESS PRINCE AGA KHAN SHIA IMAMI ISMAILI
CONCILIATION AND ARBITRATION BOARD**

I agree to be contacted to do a follow-up assessment and provide feedback on the mediation process for evaluation purposes, as stated above.

Name of Party: _____

Date: _____

Signature of Party: _____

Location: _____